

## Courtyard School Parent Hours Program 2009-2010

Each family is asked to work **35 hours** annually. Hours can be spent stuffing envelopes for jog-a-thon, painting classroom buildings, helping in classrooms in centers, cooking at back-to-school night, etc. **Please note that 10 Parent Hours must be spent working on Development Committee or Marketing Committee events or projects.** Read the Parent Volunteer guidelines in your student handbook for more specifics. Families may choose to pay Courtyard School **\$350.00** instead of working all the hours. Partial hours are not prorated; all 25 hours are necessary in order to count. The chairperson or faculty member must sign off hours at the time of service. Please fill out the form each time you work and return it to the accounting office by May 21, 2009 for all families. *Thank you for your support!*

Student(s) Name(s) \_\_\_\_\_ Grade(s) \_\_\_\_\_

Date of Service	Job/Committee/Describe work performed	Number of Hours	Committee Chair/Faculty Signature
<b>Total Hours</b>			